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|  | **SOUTH DAKOTA BOARD OF REGENTS**  ACADEMIC AFFAIRS FORMS |
| Substantive Program Modification Form |
|  |  |

Use this form to request minor changes in existing programs (majors, minors, certificates, or specializations).

|  |  |
| --- | --- |
| **UNIVERSITY:** | DSU |
| **CURRENT PROGRAM DEGREE:** | **Minor** |
| **CURRENT PROGRAM MAJOR/MINOR:** | **Health Information Management Minor** |
| **CURRENT SPECIALIZATION** *(If applicable)***:** | **None** |
| **CIP CODE:** |  |
| **UNIVERSITY DEPARTMENT:** | **Health Informatics & Information Management** |
| **BANNER DEPARTMENT CODE:** | **DHIMS** |
| **UNIVERSITY COLLEGE:** | **College of BIS** |
| **BANNER COLLEGE CODE:** | **DBUS** |

**University Approval**

*To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.*

|  |  |  |
| --- | --- | --- |
| A picture containing text  Description automatically generated |  | 4/6/2023 |
| Vice President of Academic Affairs or  President of the University |  | Date |

|  |
| --- |
|  |

1. **This modification addresses a change in (*place an “X” in the appropriate box*):**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Total credits required within the discipline |  | Total credits of supportive course work |
|  |  |  |  |
|  | Total credits of elective course work |  | Total credits required for program |
|  |  |  |  |
|  | Program name |  | Existing specialization |
|  |  |  |  |
|  | CIP Code |  | Other (explain below) |
|  | Modification requiring Board of Regents approval  *Must have prior approval from Executive Director or designee* | | |

1. **Effective date of change: 8/1/2023**
2. **Program Degree Level (*place an “X” in the appropriate box*):**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Associate |  | Bachelor’s |  | Master’s |  | Doctoral |  |

1. **Category (*place an “X” in the appropriate box*):**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Certificate |  | Specialization |  | Minor |  | Major |  |

1. **If a name change is proposed, the change will occur (*place an “X” in the appropriate box*):**

|  |  |
| --- | --- |
|  | On the effective date for all students |

|  |  |
| --- | --- |
|  | On the effective date for students new to the program (enrolled students will graduate from existing program) |
|  |

|  |  |
| --- | --- |
| **Proposed new name:** | **Health Informatics & Information Management Minor** |
|  | *Reminder: Name changes may require updating related articulation agreements, site approvals, etc.* |

1. **Is the program being modified associated with a current articulation agreement?**

|  |  |  |  |
| --- | --- | --- | --- |
| Yes |  | No |  |

* 1. **If yes, will the articulation agreement need to be updated with the partner institution following the approve of the program change? Please explain:**

1. **Primary Aspects of the Modification (*add lines or adjust cell size as needed*):**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| *Existing Curriculum* | | | | *Proposed Curriculum (highlight changes)* | | | | | |
| **Pref.** | **Num.** | **Title** | **Cr.**  **Hrs.** |  | **Pref.** | | **Num.** | **Title** | **Cr. Hrs.** |
| ~~CIS~~ | ~~208~~ | ~~Advanced Applications: Database~~ | ~~1~~ |  |  | |  |  |  |
| ~~HIM~~ | ~~101~~ | ~~Health Information Management Profession~~ | ~~1~~ |  |  | |  |  |  |
| HIM | 130 | Basic Medical Terminology | 2 |  | HIM | | 130 | Basic Medical Terminology | 2 |
| HIM | 150 | Introduction to Digital Health Informatics & Information Management | 3 |  | HIM | | 150 | Introduction to Digital Health Informatics & Information Management | 4 |
| HIM | 169 | Legal Aspects of Health Information Management I | 1 |  | HIM | | 169 | Legal Aspects of Health Information Management I | 1 |
| HIM | 170 | Legal Aspects of Health Information Management II | 2 |  | HIM | | 170 | Legal Aspects of Health Information Management II | 2 |
| HIM | 225 | Digital Health Information Systems | 3 |  | HIM | | 225 | Digital Health Information Systems | 3 |
| HIM | 252 | Health Statistics | 2 |  | HIM | | 252 | Health Statistics | 3 |
| HIM | 265 | Health Data Quality and Outcomes | 3 |  | HIM | | 265 | Health Data Quality and Outcomes | 3 |
| Total number of hours required for major, minor, or specialization | | | 18 |  | | Total number of hours required for major, minor, or specialization | | | 18 |
| Total number of hours required for degree | | |  |  | | Total number of hours required for degree | | |  |

1. **Explanation of the Change:**

Updating the program name to align with the associate and bachelors program names.

Deleting HIM 101 and moving DSU resources content to upcoming online orientation course and moving HIM career content to existing HIM 150 (3 credits to 4 credits).