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| Logo  Description automatically generated | **SOUTH DAKOTA BOARD OF REGENTS**ACADEMIC AFFAIRS FORMS |
| Substantive Program Modification Form |
|  |  |

Use this form to request minor changes in existing programs (majors, minors, certificates, or specializations).

|  |  |
| --- | --- |
| **UNIVERSITY:** | DSU |
| **CURRENT PROGRAM DEGREE:** | **Certificate** |
| **CURRENT PROGRAM MAJOR/MINOR:** | **Health Care Coding** |
| **CURRENT SPECIALIZATION** *(If applicable)***:** |  |
| **CIP CODE:** | **510713** |
| **UNIVERSITY DEPARTMENT:** | **Health Informatics & Information Management** |
| **BANNER DEPARTMENT CODE:** | **DHIM** |
| **UNIVERSITY COLLEGE:** | **College of Business and Information Systems** |
| **BANNER COLLEGE CODE:** | **DBIS – 8I** |

**University Approval**

*To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.*

|  |  |  |
| --- | --- | --- |
| A picture containing text  Description automatically generated |  | 3/9/2023 |
| Vice President of Academic Affairs or President of the University |  | Date |

|  |
| --- |
|  |

1. **This modification addresses a change in (*place an “X” in the appropriate box*):**

|  |  |
| --- | --- |
|[ ]  Total credits required within the discipline |[ ]  Total credits of supportive course work |
|  |  |  |  |
|[ ]  Total credits of elective course work |[x]  Total credits required for program |
|  |  |  |  |
|[ ]  Program name |[ ]  Existing specialization |
|  |  |  |  |
|[ ]  CIP Code |[ ]  Other (explain below) |

1. **Effective date of change: 8/1/2023**
2. **Program Degree Level (*place an “X” in the appropriate box*):**

|  |  |  |  |
| --- | --- | --- | --- |
| Associate |[ ]  Bachelor’s |[ ]  Master’s |[ ]  Doctoral |[ ]

1. **Category (*place an “X” in the appropriate box*):**

|  |  |  |  |
| --- | --- | --- | --- |
| Certificate |[x]  Specialization |[ ]  Minor |[ ]  Major |[ ]

1. **If a name change is proposed, the change will occur (*place an “X” in the appropriate box*):**

|  |
| --- |
|[ ]  On the effective date for all students |

|  |
| --- |
|[ ]  On the effective date for students new to the program (enrolled students will graduate from existing program) |
|  |  |

|  |  |
| --- | --- |
| **Proposed new name:**  |  |
|  | *Reminder: Name changes may require updating related articulation agreements, site approvals, etc.* |

1. **Primary Aspects of the Modification (*add lines or adjust cell size as needed*):**

|  |  |
| --- | --- |
| *Existing Curriculum* | *Proposed Curriculum (highlight changes)* |
| **Pref.** | **Num.** | **Title** | **Cr.****Hrs.** |  | **Pref.** | **Num.** | **Title** | **Cr. Hrs.** |
| Required Core | 34-39 |  | Required Core | 31 |
| ~~BIOL~~  | ~~101~~~~151~~ | ~~Biology Survey I OR~~~~General Biology I~~  | ~~2~~~~4~~ |  |  |  |  |  |
| ~~BIOL~~ | ~~323 & 323L OR 221 and 221L OR 325 and 325L~~ | ~~Human A&P~~~~Human A&P Lab~~~~Human Anatomy~~~~Human Anatomy Lab~~~~Physiology~~~~Physiology Lab~~ | ~~4~~ |  |  |  |  |  |
| CSC | 105 | Intro to Computers | 3 |  | CSC | 105 | Intro to Computers | 3 |
| ~~HIM~~ | ~~101~~ | ~~Health Info Man Profession~~ | ~~1~~ |  |  |  |  |  |
| HIM  | 130 | Basic Medical Terminology | 2 |  | HIM  | 130 | Basic Medical Terminology | 2 |
| HIM | 150 | Intro to HIM | 3 |  | HIM | 150 | Intro to Digital HIIM | 4  |
| HIM | 169 | Legal Aspects of HIM I | 1 |  | HIM | 169 | Legal Aspects of HIM I | 1 |
| HIM | 180 | Fundamentals of Human Disease | 3 |  | HIM | 180 | Fundamentals of Human Disease | 3 |
| HIM | 240 | ICD Healthcare Coding Sys | 4 |  | HIM | 240 | ICD Healthcare Coding Sys | 4 |
| HIM | 252 | Basic Foundations Health Data Systems | 2 |  | HIM | 252 | Health Statistics | 3 |
| HIM  | 362 | Healthcare Proc Coding Sys | 3 |  | HIM  | 362 | Healthcare Proc Coding Sys | 3 |
| HIM | 364 | Revenue Cycle Mgmt | 3 |  | HIM | 364 | Revenue Cycle Mgmt | 3 |
| HIM | 370 | Practical Coding Application | 2 |  | HIM | 370 | Practical Coding Application | 2 |
| Total number of hours required for major, minor, or specialization | 34-39 |  | Total number of hours required for major, minor, or specialization | 31 |
| Total number of hours required for degree | 34-39 |  | Total number of hours required for degree | 31 |

1. **Explanation of the Change:**

Updating program to replace BIOL 323 and lab (anatomy and physiology) with SGE BIOL 106 Human Anatomy and Biology and lab 3 credit course and delete biology pre-requisite. Deleting HIM 101 and moving some content to new online orientation course and to existing HIM 150 (3 credits to 4 credits).

Using BIOL 106 instead of BIOL 323 with pre-requisites reduces program credits.