**Graduate Council Minutes  
September 21, 2022  
4:00 pm**

Present: Kathy Callies, David DeJong, Dan Talley, Erin Blankespoor, Mary Francis, Mark Hawkes, Yong Wang, Kevin Smith, Kevin Streff, Chris Olson, Rebecca Hoey, Renae Spohn, David Kenley, Stephen Krebsbach, Ronghua Shan, Nicole Claussen, Dorine Bennett, Haley Larson, Jun Liu, Jennifer Mees, Cherie Noteboom, Austin O’Brien,

**Graduate Office Update** - Mark Hawkes welcomed new members to the Council.

**Grad Faculty nominations –** Council approved the following faculty nominations.

David DeJong: Full member  
Cody Welu: Full member

Tyler Flaagan: Full member

Farhad Akhbardeh: Full member

Edward Dennis: Full member

Akemi Chatfield: Full member

Nicholas Weismantel: Associate member  
Jason Mixon: Associate member

Andrew Kramer: Associate member

Shawn Zwach: Associate member

Lisa McKee (adjunct instructor): Associate member  
Sally Crowser: Associate member

**Inquiries and enrollment report –** Mark Hawkes shared the inquiry numbers for this year and comparative numbers for the last three years. He also shared acceptance rate for each program and by gender. The F1 international student numbers by program showed continued growth. Council discussed doing a comparison of acceptance rates with other universities programs. Overall enrollments numbers are all categories have increased each year for the last three years. Mark also shared assistantship numbers for this academic year. Athletics added assistantships.

**AY 22-23 planning –** The university is discussing new program areas in the graduate area. The university is looking at additional support in the graduate area which will include enrollment specialists. The system is looking at adding graduate students on Trojan Connect which DSU is in support of. Looking at a campus approach to marketing graduate programs and emphasizing the 4+1 programs.

**Dr. Hoey, Rising II –** Rebecca Hoey is looking for ideas for spending the Rising II funds in ways to recruit and retain students and faculty. She encouraged the members to send ideas to her as she is putting DSU’s plans together. She noted that one way to recruit and retain students and faculty would be to add enrollment counselors that will take care of the housekeeping questions and inquiries. Some of the Rising funds will be used to add faculty so DSU can increase the number of classes being offered. She will continue to keep this group informed of the progress.

**Program Coordinators, anticipated AY 22-23 curricular proposals** –

Ph.D. IS – Cherie Noteboom – Changes in the program was done list year and don’t anticipate any changes this year.

Ph.D. CO - Yong Wang – Just finished curriculum change this last year and don’t anticipate anything this year. Cyber Operations is up for self-study review.

Ph.D. CD – Kevin Streff – Curriculum changes were made last year. Added the new Data Privacy Certificate for Fall 2022. Starting discussions on a new Masters on Data Privacy.

Ph.D. CS – Stephen Kresbach – Changes in the MSCS were made and those changes will need to be reflected in the Ph.D. program so there will be some changes which will be coordinated with SDSU.

MS HIIM – Renae Spohn – A number of changes were made in the undergraduate program this last year and none in the Masters. She indicated that the 4+1 programs will need to be updated. Looking at increasing the credits allowed from 9 to 12 credits for the 4+1

MS IS – Ronghua Shan – He anticipates minor course modifications this year.

MS A – Jun Liu – Last semester they had a program review and reviewer suggested by adding an ethics course and another specialization so we will be looking at this.

MBA – Dan Talley – Will be discussion admissions requirements for the program to be more in line with our competition. Website redesign and look at different emphasis in sports leadership.

MSCD – Chris Olson – Curriculum changes were made last year and don’t have plans this year.

MS CS – Austin O’Brien – Last year made changes in the core, so don’t anticipate anything this year. With new hires, we are anticipating increasing classes in Machine Learning. NSA articulation agreement is being reviewed by DSU and NSA and we anticipate that the MSCS and Ph.D. CS may need changes in curriculum.

MSET – Kevin Smith - Do anticipate curriculum changes as they anticipate growing in current market areas.

**NFE serving as Dissertation Chairs –** Reviewed the challenge in having chair of dissertation and compensation of those services.

**Action Items for further discussions**

**4+1 –** Send students’ numbers to the Program Coordinators. Discuss lowering status to junior level for certain programs and check system policy to make compliance.

**Admissions requirements, rethinking entry test requirements –** Look at these requirements to make sure they are relative.