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| S:\Communications\Logos and photos\SDBORLogos\final_sdbor_webreadyBW_trans.gif | **SOUTH DAKOTA BOARD OF REGENTS**ACADEMIC AFFAIRS FORMS |
| Authority to Offer an Existing Course |
|  |  |

|  |  |  |
| --- | --- | --- |
| **DSU** |  | **College of Arts and Sciences** |
| **Institution** |  | **Division/Department** |

|  |  |  |
| --- | --- | --- |
|  |  | 8/2/2021 |
| **Institutional Approval Signature** |  | **Date** |

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1. **Is this a request to offer an existing common course or an existing unique course (approval will change course status from unique to common)?**

|  |
| --- |
| Common Course |[x]
| Unique Course |[ ]

1. **Provide the complete description as it appears in the system database including pre-requisites and co-requisites.**

|  |  |  |
| --- | --- | --- |
| **Prefix & No.** | **Course Title** | **Credits** |
| CMST 320 | Communication in Interviewing | 3 |
| **Course Description** |  |
| Provides an in-depth study of the interviewing process, including information gathering, persuasion, appraisal, and employment interviews, emphasizes theoretical knowledge from the perspectives of both the interviewer and interviewee, as well as skill development in interviewing techniques. |

**Pre-requisites or Co-requisites (add lines as needed, make sure to copy boxes in Pre-req and Co-req cells)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Prefix & No.** | **Course Title** | **Pre-req** | **Co-req** |
|  | None | Choose an item. | Choose an item. |

1. **Universities currently offering this course, or any equated courses (*place an “X” in the appropriate boxes*):**

*Please consult any universities indicated below and attach correspondence with the campus response. Communication and approval should include the Provost’s office at the universities currently offering the course.*

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|[ ]  BHSU |[ ]  DSU |[ ]  NSU |[ ]  SDSMT |[x]  SDSU |[x]  USD |

DSU has reached out to SDSU and USD. Both universities indicate no issue with DSU offering this course.

1. **Does Offering the Course Create FTE Implications? No**

|  |  |  |
| --- | --- | --- |
| **If no**, Replacement of  |  | (deletion form attached) |
|  | (prefix, number, name of course, credits) |  |  |
|  | Effective Date of Deletion: | Click here to enter a date. |

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| 1. **Does Offering the Course Create Schedule Management Implications?**
 | No |
|  **Explain:** Existing faculty will teach this course.  |

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| 1. **Existing program(s) in which course will be offered:**
 | Communication Studies Minor |
|  |  |
| 1. **CIP Code for the course:**
 | 23.1304 |

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| 1. **Proposed instructional method by this university:**
 | Lecture |

|  |  |
| --- | --- |
| 1. **Proposed delivery method by this university:**
 | 001 |

|  |  |
| --- | --- |
| 1. **University Dept. Code:**
 | DAS |

  **Banner Department Code: \_\_\_\_**\_\_\_DLANG\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| 1. **Authority to offer effective beginning in what term?**
 | Fall 2021 |

 The course will be added to the rotation schedule and not be taught until Fall 2023.

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| 1. **Section Restriction:**
 | 25 |