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| S:\Communications\Logos and photos\SDBORLogos\final_sdbor_webreadyBW_trans.gif | **SOUTH DAKOTA BOARD OF REGENTS**  ACADEMIC AFFAIRS FORMS |
| Substantive Program Modification Form |
|  |  |

Use this form to request minor changes in existing programs (majors, minors, certificates, or specializations).

|  |  |
| --- | --- |
| **UNIVERSITY:** | DSU |
| **CURRENT PROGRAM TITLE:** | **BS Health Information Administration** |
| **CIP CODE:** | **51.0706** |
| **UNIVERSITY DEPARTMENT:** | **Health Information Management** |
| **BANNER DEPARTMENT CODE:** | **DHIMS – DBS.HIA** |
| **UNIVERSITY DIVISION:** | **College of BIS** |
| **BANNER DIVISION CODE:** | **DHIM** |

**University Approval**

*To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.*

|  |  |  |
| --- | --- | --- |
|  |  | 2/17/2021 |
| Vice President of Academic Affairs or  President of the University |  | Date |

|  |
| --- |
|  |

1. **This modification addresses a change in (*place an “X” in the appropriate box*):**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Total credits required within the discipline |  | Total credits of supportive course work |
|  |  |  |  |
|  | Total credits of elective course work |  | Total credits required for program |
|  |  |  |  |
|  | Program name |  | Existing specialization |
|  |  |  |  |
|  | CIP Code |  | Other (explain below) |

1. **Effective date of change: 8/2/2021**
2. **Program Degree Level (*place an “X” in the appropriate box*):**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Associate |  | Bachelor’s |  | Master’s |  | Doctoral |  |

1. **Category (*place an “X” in the appropriate box*):**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Certificate |  | Specialization |  | Minor |  | Major |  |

1. **If a name change is proposed, the change will occur (*place an “X” in the appropriate box*):**

|  |  |
| --- | --- |
|  | On the effective date for all students |

|  |  |
| --- | --- |
|  | On the effective date for students new to the program (enrolled students will graduate from existing program) |
|  |

|  |  |
| --- | --- |
| **Proposed new name:** |  |
|  | *Reminder: Name changes may require updating related articulation agreements, site approvals, etc.* |

1. **Primary Aspects of the Modification (*add lines or adjust cell size as needed*):**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| *Existing Curriculum* | | | | *Proposed Curriculum (highlight changes)* | | | | | | |
| **Pref.** | **Num.** | **Title** | **Cr.**  **Hrs.** |  | **Pref.** | | **Num.** | **Title** | **Cr. Hrs.** | |
| **General Education** | | | **30** |  | **General Education** | | | | **30** | |
| **Core Courses** | | | **76** |  | **Required Courses** | | | | **77** | |
| ~~ACCT~~ | ~~210~~ | ~~Principles of Accounting I~~ | ~~3~~ |  |  | |  |  |  | |
|  |  |  |  |  | HIM | | 386 | Clinical Documentation Integrity | 2 | |
| BADM  MATH | 220  281 | Business Statistics  OR  Introduction to Statistics | 3 |  | BADM  MATH | | 220  281 | Business Statistics  OR  Introduction to Statistics | 3 | |
| BADM  ENGL | 344  379 | Managerial Communications  OR Technical Communication | 3 |  | BADM  ENGL | | 344  379 | Managerial Communications  OR Technical Communication | 3 | |
| BIOL  BIOL  BIOL | 323  221  325 | Human Anatomy and Physiology OR Human Anatomy  AND  Physiology | 4 |  | BIOL  BIOL  BIOL | | 323  221  325 | Human Anatomy and Physiology OR Human Anatomy  AND  Physiology | 4 | |
| CSC | 105 | Introduction to Computers | 3 |  | CSC | | 105 | Introduction to Computers | 3 | |
| CIS  CIS  CSC | 123  130  150 | Problem Solving and Programming  OR  Visual Basic Programming OR  Computer Science I | 3 |  | CIS  CIS  CSC | | 123  130  150 | Problem Solving and Programming  OR  Visual Basic Programming OR  Computer Science I | 3 | |
| CIS | 208 | Advanced Applications: Database | 1 |  | CIS | | 208 | Advanced Applications: Database | 1 | |
| CIS | 338 | Project Management | 3 |  | CIS | | 338 | Project Management | 3 | |
| HIM | 101 | Health Information Management Profession | 1 |  | HIM | | 101 | Health Information Management Profession | 1 | |
| HIM | 130 | Basic Medical Terminology | 2 |  | HIM | | 130 | Basic Medical Terminology | 2 | |
| HIM | 150 | Introduction to Health Information Management | 3 |  | HIM | | 150 | Introduction to Health Information Management | 3 | |
| HIM | 169 | Legal Aspects of Health Information | 1 |  | HIM | | 169 | Legal Aspects of Health Information | 1 | |
| HIM | 170 | Legal Aspects of Health Information Management II | 2 |  | HIM | | 170 | Legal Aspects of Health Information Management II | 2 | |
| HIM | 180 | ~~Fundamentals of Disease and Diagnosis Coding I~~ | ~~4~~ |  | HIM | | 180 | Fundamentals of Human Disease | 3 | |
| HIM | 225 | Intro to Healthcare Infor Systems | 3 |  | HIM | | 225 | Intro to Healthcare Infor Systems | 3 | |
| HIM | 240 | ~~Fundamentals of Disease and Diagnosis Coding II~~ | 4 |  | HIM | | 240 | ICD Healthcare Coding Systems | 4 | |
| HIM | 252 | Basic Foundations Health Data Systems | 2 |  | HIM | | 252 | Basic Foundations Health Data Systems | 2 | |
| HIM | 257 | Management and Supervision of HIM | 2 |  | HIM | | 257 | Management and Supervision of HIM | 2 | |
| HIM | 265 | HIM Quality Management | 3 |  | HIM | | 265 | HIM Quality Management | 3 | |
| HIM | 285 | Supervised Professional Practice | 2 |  | HIM | | 285 | Supervised Professional Practice | 2 | |
| HIM | 360 | Leadership and Strategic Management | 4 |  | HIM | | 360 | Leadership and Strategic Management | 4 | |
| HIM | 362 | Healthcare Procedure Coding Systems | 3 |  | HIM | | 362 | Healthcare Procedure Coding Systems | 3 | |
| HIM | 364 | Revenue Cycle Management | 1 |  | HIM | | 364 | Revenue Cycle Management | 3 | |
| HIM | 370 | Practical Coding Application | 2 |  | HIM | | 370 | Practical Coding Application | 2 | |
| HIM | 380 | Healthcare Data Analytics | 3 |  | HIM | | 380 | Healthcare Data Analytics | 4 | |
| HIM | 440 | Healthcare Information Governance | 2 |  | HIM | | 440 | Healthcare Information Governance | 2 | |
| HIM | 444 | Advanced Health Data Systems | 3 |  | HIM | | 444 | Advanced Health Data Systems | 3 | |
| HIM | 450 | Research in Health Information Administration | 3 |  | HIM | | 450 | Research in Health Information Administration | 3 | |
| HIM | 485 | Health Record Admin Supervised Professional Practice | 2 |  | HIM | | 485 | Health Record Admin Supervised Professional Practice | 2 | |
| HIM | 488 | HIM Classroom to HIM Careers | 1 |  | HIM | | 488 | HIM Classroom to HIM Careers | 1 | |
|  |  |  |  |  |  | |  |  |  | |
| **Electives** | | | **14** |  | **Electives** | | | | **13** | |
| Total number of hours required for major, minor, or specialization | | | 76 |  | | Total number of hours required for major, minor, or specialization | | | | 77 |
| Total number of hours required for degree | | | 120 |  | | Total number of hours required for degree | | | | 120 |

1. **Explanation of the Change:**

Changes in the HIM field indicate additional skills are needed in healthcare data analytics and clinical documentation integrity. In addition, coding courses are being revised to enable students to learn about normal function of the body, then diseases followed by learning to code various diagnoses and procedures for billing and other purposes for an improved sequence. Benchmarking with other CAHIIM accredited programs shows that HIA programs no longer include accounting. They do include some financial management which has already been incorporated into three of the HIM bachelor’s courses. The number of electives is being reduced by one credit.