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| S:\Communications\Logos and photos\SDBORLogos\final_sdbor_webreadyBW_trans.gif | **SOUTH DAKOTA BOARD OF REGENTS**ACADEMIC AFFAIRS FORMS |
| Minor Program Modification |
|  |  |

Use this form to request minor changes in existing programs (majors, minors, certificates, or specializations). The university Vice President for Academic Affairs approves minor program modifications and they are included in the Annual Minor Program Modification Summary form.

|  |  |
| --- | --- |
| **UNIVERSITY:** | DSU |
| **PROGRAM TITLE:** | **Health Information Administration, B.S.** |
| **CIP CODE:** | **51.0706** |
| **UNIVERSITY DEPARTMENT:** | **Health Information Management** |
| **UNIVERSITY DIVISION:** | **College of BIS** |

**University Approval**

*To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.*

|  |  |  |
| --- | --- | --- |
| C:\Users\slaughts\AppData\Local\Microsoft\Windows\INetCache\Content.Word\Dr. McKay Signature.jpg |  | 11/6/2018 |
| Vice President of Academic Affairs or President of the University |  | Date |

|  |
| --- |
|  |

1. **This modification addresses a change in (*place an “X” in the appropriate box*):**

|  |  |
| --- | --- |
|[x]  Course *deletions* that do not change the nature of the program, or distribution of courses in the program, or change of total credit hours required |[x]  Course *additions* that do not change the nature of the program, or distribution of courses in the program, or change of total credit hours required |
|  |  |  |  |
|[ ]  Revised courses in the program. |  |  |

1. **Effective date of change: 8/2/2019**
2. **Program Degree Level (*place an “X” in the appropriate box*):**

|  |  |  |  |
| --- | --- | --- | --- |
| Associate |[ ]  Bachelor’s |[x]  Master’s |[ ]  Doctoral |[ ]

1. **Category (*place an “X” in the appropriate box*):**

|  |  |  |  |
| --- | --- | --- | --- |
| Certificate |[ ]  Specialization |[ ]  Minor |[ ]  Major |[ ]

1. **Primary Aspects of the Modification (*add lines or adjust cell size as needed*):**

|  |  |
| --- | --- |
| *Existing Curriculum* | *Proposed Curriculum (highlight changes)* |
| **Pref.** | **Num.** | **Title** | **Cr.****Hrs.** |  | **Pref.** | **Num.** | **Title** | **Cr. Hrs.** |
| System-wide General Education Requirement | 30 |  | System-wide General Education Requirement | 30 |
| Electives | 14 |  | Electives | 14 |
| BADM/MATH | 220/281 | Business Statistics ORIntroduction to Statistics | 3 |  | BADM/MATH | 220/281 | Business Statistics ORIntroduction to Statistics | 3 |
| BADM/ENGL | 344/370 | Managerial Communication ORTechnical Communication | 3 |  | BADM/ENGL | 344/370 | Managerial Communication ORTechnical Communication | 3 |
| BIOL | 323323L221221L325325L | Human Anatomy and PhysiologyHuman Anatomy and Physiology Lab ORHuman Anatomy ANDHuman Anatomy Lab ANDPhysiologyPhysiology Lab  | 404040 |  | BIOL | 323323L221221L325325L | Human Anatomy and PhysiologyHuman Anatomy and Physiology Lab ORHuman Anatomy ANDHuman Anatomy Lab ANDPhysiologyPhysiology Lab  | 404040 |
| HIM | 101 | Health Information Management Profession | 1 |  | HIM | 101 | Health Information Management Profession | 1 |
| HIM | 130 | Basic Medical Terminology | 2 |  | HIM | 130 | Basic Medical Terminology | 2 |
| HIM | 150 | Introduction to Health Information Management | 3 |  | HIM | 150 | Introduction to Health Information Management | 3 |
|  |  |  |  |  | **HIM** | **169** | **Legal Aspect Health Information I** | **1** |
| HIM | 170 | Legal Aspects Health Information Management | 3 |  | HIM | 170 | **Legal Aspects Health Information Management II** | **2** |
| HIM | 180 | Fundamentals of Disease and Diagnosis Coding I | 4 |  | HIM | 180 | Fundamentals of Disease and Diagnosis Coding I | 4 |
| HIM | 225 | Introduction to Healthcare Information Systems | 3 |  | HIM | 225 | Introduction to Healthcare Information Systems | 3 |
| HIM | 240 | Fundamentals of Disease and Diagnosis Coding II | 4 |  | HIM | 240 | Fundamentals of Disease and Diagnosis Coding II | 4 |
| HIM | 252 | Basic Foundations Health Data Systems | 2 |  | HIM | 252 | Basic Foundations Health Data Systems | 2 |
| HIM | 257 | Management and Supervision of HIM  | 2 |  | HIM | 257 | Management and Supervision of HIM  | 2 |
| HIM | 262 | Healthcare Procedure Coding Systems | 3 |  | HIM | 262 | Healthcare Procedure Coding Systems | 3 |
| HIM | 264 | Revenue Cycle Management | 1 |  | HIM | 264 | Revenue Cycle Management | 1 |
| HIM | 265 | HIM Quality Management | 3 |  | HIM | 265 | HIM Quality Management | 3 |
| HIM | 270 | Practical Coding Applications | 2 |  | HIM | 270 | Practical Coding Applications | 2 |
| HIM | 285 | Supervised Professional Practice | 1 |  | HIM | 285 | Supervised Professional Practice | 1 |
| HIM | 286 | Supervised Professional Practice | 1 |  | HIM | 286 | Supervised Professional Practice | 1 |
| HIM | 360 | Management Health Information Center | 4 |  | HIM | 360 | **HIM Leadership and Strategic Management** | 4 |
| HIM  | 380 | Healthcare Data Analytics | 3 |  | HIM  | 380 | Healthcare Data Analytics | 3 |
| HIM | 440 | Health Information Governance | 2 |  | HIM | 440 | Health Information Governance | 2 |
| HIM | 444 | Advanced Health Data Systems | 3 |  | HIM | 444 | Advanced Health Data Systems | 3 |
| HIM | 450 | Research in Health Information Administration | 3 |  | HIM | 450 | Research in Health Information Administration | 3 |
| HIM | 485 | Health Record Admin Supervised Professional Practice | 2 |  | HIM | 485 | Health Record Admin Supervised Professional Practice | 2 |
| HIM | 488 | HIM Classrooms to HIM Careers | 1 |  | HIM | 488 | HIM Classrooms to HIM Careers | 1 |
| CIS | 105 | Introduction to Computers | 3 |  | CIS | 105 | Introduction to Computers | 3 |
| CIS/CSC | 123/130/150 | Problem Solving and Programming OR Visual Basic Programming OR Computer Science I | 3 |  | CIS/CSC | 123/130/150 | Problem Solving and Programming OR Visual Basic Programming OR Computer Science I | 3 |
| ACCT | 210 | Principles of Accounting I | 3 |  | ACCT | 210 | Principles of Accounting I | 3 |
| CIS | 208 | Advanced Applications: Database | 1 |  | CIS | 208 | Advanced Applications: Database | 1 |
| CIS | 338 | Project Management | 3 |  | CIS | 338 | Project Management | 3 |
|  |  | Total Hours Required | 120 |  |  |  | Total Hours Required | 120 |

1. **Explanation of the Change:**

All portions of HIM 170 Legal Aspects of Health Information are not needed for the Healthcare Coding Certificate, so the course is being separated into two parts, a one credit and two credit courses to better align the Healthcare Coding Certificate program needs. There is no change to content covered for the Health Information Administration program.

HIM 360 New course title and description will better reflect CAHIIM accreditation required curriculum domains and subdomains.