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| S:\Communications\Logos and photos\SDBORLogos\final_sdbor_webreadyBW_trans.gif | **SOUTH DAKOTA BOARD OF REGENTS**ACADEMIC AFFAIRS FORMS |
| Minor Program Modification |
|  |  |

Use this form to request minor changes in existing programs (majors, minors, certificates, or specializations). The university Vice President for Academic Affairs approves minor program modifications and they are included in the Annual Minor Program Modification Summary form.

|  |  |
| --- | --- |
| **UNIVERSITY:** | DSU |
| **PROGRAM TITLE:** | **Health Information Management Minor** |
| **CIP CODE:** | **51.0706** |
| **UNIVERSITY DEPARTMENT:** | **Health Information Management** |
| **UNIVERSITY DIVISION:** | **College of BIS** |

**University Approval**

*To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.*

|  |  |  |
| --- | --- | --- |
| C:\Users\slaughts\AppData\Local\Microsoft\Windows\INetCache\Content.Word\Dr. McKay Signature.jpg |  | 11/6/2018 |
| Vice President of Academic Affairs or President of the University |  | Date |

|  |
| --- |
|  |

1. **This modification addresses a change in (*place an “X” in the appropriate box*):**

|  |  |
| --- | --- |
|[x]  Course *deletions* that do not change the nature of the program, or distribution of courses in the program, or change of total credit hours required |[x]  Course *additions* that do not change the nature of the program, or distribution of courses in the program, or change of total credit hours required |
|  |  |  |  |
|[ ]  Revised courses in the program. |  |  |

1. **Effective date of change: 8/2/2019**
2. **Program Degree Level (*place an “X” in the appropriate box*):**

|  |  |  |  |
| --- | --- | --- | --- |
| Associate |[ ]  Bachelor’s |[ ]  Master’s |[ ]  Doctoral |[ ]

1. **Category (*place an “X” in the appropriate box*):**

|  |  |  |  |
| --- | --- | --- | --- |
| Certificate |[ ]  Specialization |[ ]  Minor |[x]  Major |[ ]

1. **Primary Aspects of the Modification (*add lines or adjust cell size as needed*):**

|  |  |
| --- | --- |
| *Existing Curriculum* | *Proposed Curriculum (highlight changes)* |
| **Pref.** | **Num.** | **Title** | **Cr.****Hrs.** |  | **Pref.** | **Num.** | **Title** | **Cr. Hrs.** |
| CIS  | 208 | Advanced Applications Database | 1 |  | CIS  | 208 | Advanced Applications Database | 1 |
| HIM  | 101 | Health Information Management Profession | 1 |  | HIM | 101 | Health Information Management Profession | 1 |
| HIM | 130 | Basic Medical Terminology | 2 |  | HIM | 130 | Basic Medical Terminology | 2 |
| HIM | 150 | Introduction to Health Information | 3 |  | HIM | 150 | Introduction to Health Information | 3 |
|  |  |  |  |  | HIM | 169 | Legal Aspects Health Information I | 1 |
| HIM  | 170 | Legal Aspects Health Information | 3 |  | HIM | 170 | **Legal Aspects Health Information II** | 2 |
| HIM | 225 | Introduction to Healthcare Information Systems | 3 |  | HIM | 225 | Introduction to Healthcare Information Systems | 3 |
| HIM | 252 | Basic Foundations Health Data Systems | 2 |  | HIM | 252 | Basic Foundations Health Data Systems | 2 |
| HIM  | 265 | HIM Quality Management | 3 |  | HIM | 265 | HIM Quality Management | 3 |
|  |  | Total Hours Required | 18 |  |  |  | Total Hours Required | 18 |

1. **Explanation of the Change:**

All portions of HIM 170 Legal Aspects of Health Information are not needed for the Healthcare Coding Certificate to the course is being separated into two parts, a one credit and two credit courses to better align the Healthcare Coding Certificate program needs. There is no change to content covered for the Health Information Management Minor.