



**SOUTH DAKOTA BOARD OF REGENTS  
ACADEMIC AFFAIRS FORMS**

**New Course Request**

Use this form to request a new common or unique course. Consult the system database through Colleague or the [Course Inventory Report](#) for information about existing courses before submitting this form.

DSU	College of Arts and Sciences
<b>Institution</b>	<b>Division/Department</b>
<b>Institutional Approval Signature</b>	2/28/2017
	<b>Date</b>

**Section 1. Existing Course Title and Description**

If the course contains a lecture and laboratory component, identify both the lecture and laboratory numbers (xxx and xxxL) and credit hours associated with each. Provide the complete description as you wish it to appear in the system database in Colleague and the [Course Inventory Report](#) including pre-requisites, co-requisites, and registration restrictions.

Prefix & No.	Course Title	Credits
HUM 602	Interdisciplinary Reading Seminar in Digital Humanities	3

<b>Course Description</b>	An in-depth, seminar-style course focusing on scholarly approaches and literature in digital humanities, new media theory, computational history and related topics.
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**Pre-requisites or Co-requisites (add lines as needed)**

Prefix & No.	Course Title	Pre-Req/Co-Req?
	None	

**Registration Restrictions**

None
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**Section 2. Review of Course**

**2.1. Was the course first offered as an experimental course (place an "X" in the appropriate box)?**

Yes (if yes, provide the course information below)                       No

**2.2. Will this be a unique or common course (place an "X" in the appropriate box)?**

*If the request is for a unique course, verify that you have reviewed the common course catalog via Colleague and the system [Course Inventory Report](#) to determine if a comparable common course already exists. List the two closest course matches in the common course catalog and*

provide a brief narrative explaining why the proposed course differs from those listed. If a search of the common course catalog determines an existing common course exists, complete the Authority to Offer an Existing Course Form.

**Unique Course**

Prefix & No.	Course Title	Credits
	HUM is the current humanities prefix. There are no graduate level courses in this prefix.	

Provide explanation of differences between proposed course and existing system catalog courses below:

**Common Course**      *Indicate universities that are proposing this common course:*

- BHSU    DSU    NSU    SDSMT    SDSU    USD

**Section 3. Other Course Information**

**3.1. Are there instructional staffing impacts?**

- No.** Replacement of \_\_\_\_\_  
 (course prefix, course number, name of course, credits)  
 \*Attach course deletion form

Effective date of deletion: [Click here to enter a date.](#)

- No.** Schedule Management, explain below: The university has two faculty who will be teaching these three courses and will rotated them into their teaching schedules.
- Yes.** Specify below:

**3.2. Existing program(s) in which course will be offered:** Digital Humanities Graduate Certificate

**3.3. Proposed instructional method by university:** Lecture

**3.4. Proposed delivery method by university:** 018

**3.5. Term change will be effective:** Fall 2017

**3.6. Can students repeat the course for additional credit?**  
 Yes, total credit limit: \_\_\_\_\_       No

**3.7. Will grade for this course be limited to S/U (pass/fail)?**

Yes  No

**3.8. Will section enrollment be capped?**

Yes, max per section: \_\_\_\_\_  No

**3.9. Will this course equate (i.e., be considered the same course for degree completion) with any other unique or common courses in the common course system database in Colleague and the [Course Inventory Report](#)?**

Yes  No

*If yes, indicate the course(s) to which the course will equate (add lines as needed):*

Prefix & No.	Course Title

**3.10. Is this prefix approved for your university?**

Yes  No

*If no, provide a brief justification below:*

The university system does not currently have a Digital Humanities prefix, therefore, DSU has submitted a New Prefix Request form.

**Section 4. Department and Course Codes (Completed by University Academic Affairs)**

**4.1. University Department Code:** DENGL

**4.2. Proposed [CIP Code](#):** 24.0103

*Is this a new CIP code for the university?*  Yes  No