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| S:\Communications\Logos and photos\SDBORLogos\final_sdbor_webreadyBW_trans.gif | **SOUTH DAKOTA BOARD OF REGENTS**ACADEMIC AFFAIRS FORMS |
| Existing Courses Minor Modification |
|  |  |

Use this form to request minor modifications of existing unique and common courses. Consult the system database through Colleague or the [Course Inventory Report](http://apps.sdbor.edu/ris-reporting/CourseInventoryOptions.cfm) for information about existing courses before submitting this form. If the course revision is for an approved General Education course, please see the Revision to General Education Requirements Form.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| DSU |  | College of Arts & Sciences |  | Ryan English |  | 9/1/2017 |
| **Institution** |  | **Division/Department** |  | **Originator** |  | **Date** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  | Click here to enter a date. |
| **Department Chair** |  | **School/College Dean** |  | **Institutional Approval Signature** |  | **Date** |

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**Section 1. Existing Course Title and Description**

|  |  |  |
| --- | --- | --- |
| **Prefix & No.** | **Course Title** | **Credits** |
| ART 111 | Drawing I | 3 |

|  |  |
| --- | --- |
| **Effective Date:** | Fall 2018 |

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| --- |
| **This course is a (*Place an “X” in the appropriate box*):** |
|[ ]  **Unique Course (see section 2)** |  |[x]  **Common Course (see section 3)** |

**Section 2. Unique Courses: Requested Minor Modifications**

***Place an “X” in the appropriate boxes*.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | **Current** |  | **New** |
|[ ]  **Prefix change**  |  | to |  |
|[ ]  **Course Number change**  |  | to |  |
|[ ]  **Credit hours**  |  | to |  |
|[ ]  **Course pre-requisites**  |  | to |  |
|[ ]  **Course co-requisites**  |  | to |  |
|[ ]  **Registration restriction**  |  | to |  |
|[ ]  **Enrollment limitation**  |  | to |  |

|  |  |  |  |
| --- | --- | --- | --- |
|[ ]  **Repeatable for additional credit** |  | to |  |
|[ ]  **Grading option**  |  | to |  |
|[ ]  **Course title change** |  |
|[ ]  **Cross-listing and equating with** |  |
|[ ]  **Dual-listing at 400/500 level** |
|[ ]  **Course description (that does not change course content). Complete table below:** |

|  |
| --- |
| *Existing description:* |
|  |
| *New description:* |
|  |
| Note: Course descriptions are short, concise summaries that typically do not exceed 75 words. DO: Address the content of the course and write descriptions using active verbs (e.g., explore, learn, develop, etc.). DO NOT: Repeat the title of the course, layout the syllabus, use pronouns such as “we” and “you,” or rely on specialized jargon, vague phrases, or clichés. |

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| --- |
|[ ]  **Add course in x9x series** |
| *CIP Code:* |  |
| *New CIP Code for this university?* |  |[ ]  Yes |[ ]  No |
| *Will this university’s sections of the course be limited to S/U (pass/fail)?* |
|  |[ ]  Yes |[ ]  No |

|  |  |
| --- | --- |
|[ ]  **Delete Course (effective date):** | Click here to enter a date. |

|  |
| --- |
| **Justification for changes indicated in Section 2:** |
|  |

**Section 3. Common Courses: Requested Minor Modifications**

***Place an “X” in the appropriate boxes*.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | **Current** |  | **New** |
|[ ]  **Credit hours (within variable limits)**  |  | to |  |
|[x]  **University specific co-requisites**  | ART 121 | to | none |
|[ ]  **Cross-listing and equating with** |  |
|[ ]  **Dual-listing at 400/500 level** |
|[ ]  **Add course in x9x series** |
| *CIP Code:* |  |

|  |  |  |
| --- | --- | --- |
| *New CIP Code for this university?* |[ ]  Yes |[ ]  No |
| *Will this university’s sections of the course be limited to S/U (pass/fail)?* |

|  |  |  |
| --- | --- | --- |
|  |[ ]  Yes |[ ]  No |
|[ ]  **x9x grading method**  |  | to |  |

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| **Justification for changes indicated in Section 3:** |
| Removing a university specific pre-requisite to allow more students to access a system wide general education course.**Current University Pre-Requisites:** 1. BHSU-None
2. DSU-~~ART 121~~
3. NSU-None
4. SDSMT-None
5. SDSU-None
6. USD-None
 |

**Section 4. Department and Course Codes (Completed by University Academic Affairs)**

|  |  |
| --- | --- |
| 1. **University department code:**
 |  |

|  |  |
| --- | --- |
| 1. **Change university department code to:**
 |  |